



FY22 Budget
Calendar
(DRAFT)



FY22 Budget Calendar Highlights-(DRAFT)

Nov 1, 2020	Budget Narratives due to A&F Office
Nov 16-30, 2020	Review Staffing ratios by grade level, specialists, and special education services
Dec 7 - 22, 2020	Staffing allocations given to Principals for review and comment. Returned with First Draft Budget Request to A&F who will coordinate budget requests to Interim Superintendent for review and prioritization

FY22 Budget Calendar Highlights-(DRAFT)

Jan 21, 2021	School Committee Meeting Presentation of Superintendent's FY22 Budget Request - School Committee receives Budget Vote Memo
Week of Jan 25, 2021	<i>Governor's Budget Published - House 1 and preliminary cherry sheet</i>
Week of Feb 1, 2021	Budget Recommendation Narrative for Financial Plan due to Town Administrator. Budget Overview Document due for posting.

FY22 Budget Calendar Highlights-(DRAFT)

Week of Feb 1, 2021	Town/School Partnership Meeting <i>Revenue Allocation Model - Governor's Budget - Town/School Partnership.</i> FY22 Budget Update and Presentation of Revenue Allocation Sheet
Week of Feb 8, 2021	Post final link FY22 Budget Document on Website
Week of Feb 8, 2021	Advisory Committee Meeting Presentation of the FY22 Financial Plan, including the Operating Budget and Capital Improvement Program (Town Administrator and Deputy Town Administrator)

FY22 Budget Calendar Highlights-(DRAFT)

Feb 4, 2021	Public Hearing for School Budget (MGL requirement) Meeting <i>School Committee Budget Deliberations: School Committee will still need to vote the bottom line number by February 15.</i>
Feb 11, 2021	<i>Vote Bottom Line Operating Budget Request to Town Meeting for Town Financial Plan</i>
Feb 15, 2021	<i>Town Administrator submits Financial Plan to Select Board and Advisory Committee</i>
Feb 16 - May 1	School Committee deliberations setting final budget allocations based on revenue available

FY22 Budget Calendar Highlights-(DRAFT)

<p>Beginning Mar 1, 2021</p>	<p>School Department:</p> <ol style="list-style-type: none">1. Posts positions “in anticipation of funding” for new School Year,2. Generate letters of assurance and begin confirmation of employment status for employees funded in “unfunded positions” or one year positions, and3. Furniture and Supply order procedures are updated and orders/quotes are prepared in anticipation of funding and ready for purchase orders to be issued July 1.
<p>Week of May 24, '21</p>	<p>Town Meeting Vote on Budget</p>